



Responsible Care and Use of Laboratory Animals Course

Jointly Organized by SingHealth Experimental Medicine Centre and SingHealth Office of Research

Clinical Skills Laboratory – Pathology Building, SGH, Level 2

11 January 2012 (Wednesday), 8.00 a.m. - 5.30 p.m.

Course Fee (GST inclusive) - \$160.50 (SingHealth Institutions* & Duke-NUS GMS)

\$267.50 (non-SingHealth)

*SingHealth Institutions include: KK Women's and Children's Hospital, Singapore General Hospital, National Cancer Centre Singapore, National Dental Centre, National Neuroscience Institute, Singapore National Eye Centre, SingHealth Corporate Office & SingHealth Polyclinics

Introduction

Jointly organized by the SingHealth Experimental Medicine Centre and SingHealth-Office of Research, this course is a regulatory requirement and meets the training guidelines of the National Advisory Committee for Laboratory Animal Research (NACLAR) in Singapore. Successful completion of this course by PI and all personnel working with animals is a pre-requisite for IACUC application.

The course addresses the needs of principal investigators, researchers, clinician scientists, medical technologists and all others involved in research procedures and training courses that require the use of animal models. Divided into two sessions, this course consists of a series of lectures and hands-on training with small animals.

I would like to take this opportunity to thank all those involved in organising this course and wish all participants an enjoyable and fruitful experience.

Dr. Bryan E. Ogden
Director & Chief Veterinary Officer
SingHealth Experimental Medicine Centre

Please note the following:

- Registration will only be confirmed upon receipt of **full payment** of the course fee.
- All participants are required to exchange their identification / staff cards for visitor passes at the Guard House of the Pathology Building prior to accessing the Course Venue.
- The Course Program and Venue Map will be attached to the confirmation email.
- Any cancellation or replacement must be conveyed to the Organiser in writing.
- A refund fee of 20% registration fee will be charged for refund cases.
- A cancellation fee of 50% registration fee will be charged if the cancellation is received after 4 January 2012.

Registration Form

Please submit completed form via fax (No: 6327 1510) or e-mail (maria.leong.s.w@singhealth.com.sg)

Name: Dr Mr Mrs Ms _____ Designation: _____

Institution: _____ Dept: _____

Address: _____

Contact No: _____ (HP) _____ (O) _____ (Fax)

E-Mail: _____ Signature & _____

PAYMENT METHOD

For ALL participants (excluding SingHealth Corporate Office Staff)

For SingHealth Corporate Office Staff

Cheque Payment
Payable to:
'Singapore Health Services Pte. Ltd.'
SingHealth Experimental Medicine Centre
SGH Blk 9 Level 3; Outram Rd, S169608
Attn: Maria Leong

Issue Invoice
Please provide billing information
Cost Centre: _____
(for billing to SingHealth Institutions)
 Cash

Employee No: _____
 IDTF (Inter-Department Transfer Form)
Please mail the original copy with HOD's signature
Note: Training Request Form has to be submitted to SingHealth HR.
The form is available on the intranet at
<http://mysinghealth/NR/rdonlyres/C498C877-EA93-4204-887F-A877C0795961/61023/TrainingRequestForm17Aug10.doc>

Enquiries - Please contact:

Maria Leong / Aslyiah Amat

Telp. No.: +65-6323 7630/1/2

E-Mail: maria.leong.s.w@singhealth.com.sg